

SPOKANE ASSOCIATION OF REALTORS®
BOARD OF DIRECTORS MEETING MINUTES



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 Wednesday March 4, 2020, 12:00 Noon, SAR Office

The meeting was called to order by President Tom Clark. Present were: Greg Barkley, Eric Etzel, Judy Flemmer, Kristy Hamby, Sara Houk, Ron McIntire, Gina Mosey, Pam Novell, Jim Palmer, Jr., Abbey Parsons, Barb Pielli and Rick Richard. Excused: Cynthia Gustafson and Eric Johnson. Guests: Brenda McKinley, WCR President-Elect and Matt Side YPN President. Chairs: Jessica Shaeffer, Forms; Britney Inglis, Governmental Affairs; Lee McIntyre, Past Chair Governmental Affairs; and Jeannette Karis, RE/MAX of Spokane. Also present were staff members: Rob Higgins, Sharon Houston, Teri Martinez, Tom McArthur and Darin Watkins.

AGENDA: The agenda for the March 4, 2020 Board of Directors meeting was approved with the addition of Cyber Attack under Staff Report.

MINUTES: The minutes of the February 5, 2020 Board of Director meetings were approved as presented.

PRESIDENT'S REPORT:

- *WR Director Alternates* Moved, seconded and passed to approve Patti Boyd, Greg Barkley, Jeannette Karis and Abbey Parsons as WR Director Alternates.

STAFF REPORT:

- *Life Member Award* Moved, seconded and passed to approve submitting Patti Boyd to WR for a Life Member Award.
- *New Members* Moved, seconded and passed to approve the attached list of new members.

MLS STEERING:

- *Third Party Vendors and MLS Subscription Waivers* Approved the attached list of Third Party Vendors and MLS Subscription Waivers.

BUDGET/FINANCE:

- *Budget Process and Check Signing* Moved, seconded and passed to approve a new process for committee budgeting and check signing:
 1. Committee submits written budget to Budget and Finance Committee;
 2. Budget and Finance Committee selects Budget Review day where they offer 15 minute time slots to Committee Chairs to present their budget requests – especially if they have any new requests;
 3. Budget and Finance reviews all committee budget requests, reviews last year budgets, spending and projected income and expenses for coming year and approves a final overall budget;
 4. The final Committee budgets are sent back to committee to understand what happened to their budget requests;
 5. The Budget and Finance Committee presents the budget to the BOD for approval;
 6. Committees can then ask the BOD about their specific budget requests that were not approved.

Check signers will now be two signatures with one being a current Officer and the other the EVP or Asst. EVP.

There being no further business the meeting was adjourned.